

***FRIENDS OF CLEARVIEW
198 COUNTY DF
JUNEAU, WI 53039
January 3, 2018***

MINUTES

1. **CALL TO ORDER:** The meeting was called to order by Jeff Duchac at 10:30 a.m. with the following members present:

2. **ROLL CALL:**

Jeff Duchac
Muriel Harper
Rodger Mattson
Mary Ann Miller
Lynn Schaal
Kira Sheahan-Malloy
Harold Zastrow
Marianne Zastrow

ALSO PRESENT: Jane Hooper, Administrator; Bill Wiley, Director of Finance; Lori Kurutz, Assistant Administrator; Jackie Kuhl, Brain Injury Center Coordinator; Heather Ninmann, IID Household Specialist; and Jill Soldner, Administrative Secretary.

ABSENT: Kristin Fabisch, Roger Gorst, and Daniel Klossner

3. **APPROVAL OF MINUTES OF OCTOBER 4, 2017 MEETING:** Motion made by Mattson to approve the Minutes of October 4, 2017; seconded by Miller. Motion carried.
4. **APPROVE DEVIATING FROM THE AGENDA:** Motion made by Mattson to deviate from the Agenda if required; seconded by Miller. Motion carried.
5. **COMMITTEE MEMBER REPORTS:** None to report.
6. **REAPPOINTMENT OF MEMBERS (Jeff Duchac, Rodger Mattson, and Marianne Zastrow):** The reappointment of Jeff Duchac, Rodger Mattson, and Marianne Zastrow to the Friends of Clearview Board went before the Dodge County Chairman, and confirmed by the Dodge County Board of Supervisors, at the December 19, 2017 meeting. The terms of Duchac, Mattson, and M. Zastrow will be for a period of two years each, expiring on December 31, 2019.
7. **WELCOME NEW MEMBER ~ KIRA SHEAHAN-MALLOY:** The appointment of Kira Sheahan-Malloy to the Friends of Clearview Board went before the Dodge County Chairman, and confirmed by the Dodge County Board of Supervisors, at the October 17, 2017 meeting.
8. **ELECTION OF OFFICERS:** Duchac nominated Malloy to be Chair of the Friends of Clearview Board. Motion by Duchac to close the nominations; seconded by Mattson. Motion carried. Motion by Duchac; seconded by Mattson to cast a unanimous ballot approving Malloy as Chair. Motion carried. Motion made by Mattson; seconded by Duchac to cast a unanimous vote approving to keep Fabisch as Vice Chair and Klossner and M. Zastrow as Co-Secretary/Co-Treasurer officers for another one-year term. Motion carried.

9. **APPROVAL OF EXPENDITURES:** Items requested for expenses were approved on a form signed by the Friends of Clearview Chair and were presented to the Health Facilities Committee Chairman at the January 3, 2018 meeting. Motion made by Mattson to approve funds requested in an amount not to exceed \$1,345.00; seconded by Malloy. Motion carried.
10. **FINANCIAL REPORT ~ Bill Wiley:** Bill Wiley, Finance Director, updated the Committee; see attached report with regard to donations and expenditures. Motion made by Miller to accept the financial report; seconded by M. Zastrow. Motion carried.

Of special note, it was mentioned that Friends of Clearview received a \$5,000 donation from Maas Brothers Construction.

11. **FUTURE EVENTS / SUGGESTIONS:**

- **Brat Fry:** Mattson went to Rechek's on January 1, 2018 to get on the brat fry calendar. The brat fry will be held on Friday, June 29, 2018.
- **Fish Fry Update:** Mattson reported that we are third on the list for a fish fry at the Mayville Legion.
- **Benvenuto's:** Benvenuto's has a fundraising program that if patrons mention or bring in an ad regarding a particular organization, Benvenuto's will donate 20% of the purchases to that organization. Malloy will contact Benvenuto's to find out more information.
- **Jimmy John's:** A discussion was held that Jimmy John's also has a fundraising program.
- **Old Car Show / Brat Fry:** Kurutz will coordinate an old car show with a brat fry at Clearview for late afternoon during the week of Nursing Home Week in April and will update the Committee at its April 4 meeting. Mattson, the Zastrows, Duchac, and Miller are available to help depending on the date picked.

12. **EVENT UPDATES ~ LORI KURUTZ, HEATHER NINMANN, AND JACKIE KUHL:**

NURSING HOME

- **10/17/17: Swinging Beavers Square Dancers:** The Swinging Beavers square danced for the residents.
- **12/2/17: Nancy Landry:** Nancy performed for the Alzheimer's household for their holiday family gathering.
- **12/2/17: Dan Sullivan:** Dan performed a variety show for the nursing home holiday family gathering.
- **Apple TV Fourth Generation Box:** The Apple TV was purchased for use on the households.

IID / KNIGHTS OF COLUMBUS

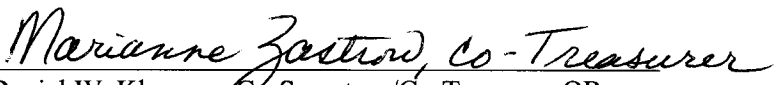
- **10/31/17: Halloween Party:** A movie was watched, and Halloween candy was handed out to all of the IID residents.
- **11/22/17: Vicky Belleville:** Vicky provided pre-Thanksgiving musical entertainment.
- **12/3/17: Ann and Matt Nagel:** Ann and Matt performed musical entertainment for the holiday family gathering.
- **12/28/17: New Year's Eve Party:** Casey Carney performed and there was a balloon drop to celebrate the upcoming new year.

CLEARVIEW BRAIN INJURY CENTER

- **Household and sensory group equipment, craft supplies and participant projects, and fall/winter activities and outing:** Essential oils, oil diffusers, and refillable K-cup coffee filters were purchased for the sensory group. Various markers, paints, ribbons, wreaths, etc. were purchased for holiday decorating projects. The participants visited a pumpkin farm, decorated wreaths and pumpkins, and took a drive to look at the Christmas lights with a stop for hot chocolate and a snack. The participants also held a cookie bake-off contest.
 - **12/8/17: Bryce Muenchow:** Bryce Muenchow, Dodgeband band teacher, at a cost of \$75.00. Bryce replaced the Wayland Acapella Singers.
13. **NEXT MEETING DATE:** Wednesday, April 4, 2018, at 10:00 a.m., at Clearview, in the Chapel, 198 County DF, Juneau, Wisconsin 53039.
14. **ADJOURN:** There being no further business to come before the Committee, motion by Mattson to adjourn; seconded by M. Zastrow. Motion carried. Meeting adjourned at 11:05 a.m.

Dated this 4th day of April, 2018.

Respectfully submitted,


Daniel W. Klossner Co-Secretary/Co-Treasurer OR
Marianne Zastrow, Co-Secretary/Co-Treasurer